



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS

Valerie Hutchinson	Bill Malinowski, Chair	Gwendolyn Davis Kennedy
District 9	District 1	District 7

**JUNE 1, 2010
4:00 PM**

Administration Conference Room

CALL TO ORDER

Approval Of Minutes

1. May 18, 2010

Interviews

2. Building Codes Board of Adjustments and Appeals-1 [no applications was received]
3. Historic Columbia Foundation-1 [an application was received from W. James Kitchens, Jr.]

Discussion

4. Appearance Commission Ordinance regarding the position of Landscaper/Landscape Architect
5. Richland County Public Library Terms

Other Items

- 6.

Adjournment



Richland County Council Request of Action

Subject

May 18, 2010

Purpose

Minutes of



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE May 18, 2010 5:00 PM

MEMBERS PRESENT:

Member Chair, Bill Malinowski
Member Valerie Hutchinson
Member Gwendolyn Davis Kennedy

ALSO PRESENT- Monique Walters

CALL TO ORDER

The meeting was called to order at approximately 5:07 p.m.

APPROVAL OF MINUTES

The minutes for May 4, 2010 was approved as submitted.

ADOPTION OF AGENDA

The agenda was adopted as submitted.

INTERVIEWS

Accommodations Tax Committee, Hospitality-2-there was no applications received; the committee recommended re-advertising.

Appearance Commission, Landscaper-1- no applications was received; the committee recommended the ordinance be brought to the Rules and Appointments Committee meeting in June to discuss possibly suspending the ordinance to allow for more applicants.

Employee Grievance Committee-4-there was two applicants interviewing for this committee; Leonard Q. Bradley, Coroner's Office and Sharon D. Walker, CASA. The

Committee recommended both for appointment, and to re-advertise the other two positions.

Internal Audit Committee-2- no applications was received; the committee recommended that these positions be re-advertised.

ADJOURNMENT

The meeting adjourned at approximately 5:26 pm.

Minutes transcribed by Monique Walters

Richland County Council Request of Action

Subject

Building Codes Board of Adjustments and Appeals-1 [no applications was received]

Purpose

Richland County Council Request of Action

Subject

Historic Columbia Foundation-1 [an application was received from W. James Kitchens, Jr.]

Purpose



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: W. James Kitchens, Jr.

Home Address: 2822 Canterbury Road, Columbia, SC 29204

Telephone: (home) 803-254-7603 (work) 803-256-1099

Office Address: 2711 Middleburg Drive, Suite 316, Columbia, SC 29204

Email Address: jkitchens@kitchensfirm.com

Educational Background: **BS, The University of the South (1984); MBA, Duke University (1984)**

Professional Background: Certified Public Accountant

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Historic Columbia Foundation

Reason for interest: As a lifelong resident of Columbia, I am interested in learning more about its history and working to preserve its historic structures

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

As an accountant, I have financial skills that I believe would be an asset to the Foundation board

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): L. Gregory Pearce, Jr.

Hours willing to commit each month: 4

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____

No _____


STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____

No _____

If so, describe: _____


Applicant's Signature

4-29-10
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Appearance Commission Ordinance regarding the position of Landscaper/Landscape Architect

Purpose

persons or entities owning title thereto, and all real property used, acquired or leased for commission purposes shall be owned, purchased, leased, held, conveyed, or disposed of in the name of the county by the Richland County Council. All such property or interests in property shall be listed on a fixed asset ledger, which shall be maintained. Such ledger shall show the value of property or interests in property acquired, leased, held, owned, preserved, protected, maintained, or developed, in whole or in part, from funds allocated from the Richland County Conservation Commission Fund.

(i) *Richland County Appearance Commission.*

(1) *Creation.* There is hereby created a Richland County Appearance Commission, which shall be a permanent county commission, appointed in whole by the county council.

(2) *Membership.* The Richland County Appearance Commission shall consist of at least 11 members who are individually appointed by the representing councilperson to represent each council district. Additionally, two members shall be appointed at-large by majority vote of the full council, for a maximum number of 13 commission members. At least one member of the commission must be a landscape architect and one member must be a horticulturist; and the other members being interested citizens residing in Richland County. Appropriate representatives from the South Carolina Department of Transportation, City of Columbia, and the county will serve as ex-officio members.

(3) *Purpose.* The Richland County Appearance Commission will seek to improve and

enhance the overall appearance of Richland County. Responsibilities include:

- a. To identify and work with municipalities, state agencies, and interested organizations to coordinate and collaborate in improving the appearance of Richland County.
- b. To make a recommendation to the county council, no later than June 1, 1999, as to the implementation of the Landscaping Investment and Major Boulevards Plan (LIMB) approved by county council.
- c. To undertake the development and implementation of a five-year overall beautification plan to complement and expand upon the LIMB Plan. This five-year plan will address long-term efforts to improve the appearance and natural beauty of the county and will include appearance standards and principles.
- d. To develop a maintenance plan for the above LIMB Plan and five-year plan.
- e. To identify outside public and/or private funding sources for beautification and recommend to council grant opportunities and if needed, county funding, for the beautification efforts.

(4) *Terms of members; election of officers; and meetings.*

- a. An at-large Commission member shall serve a term of four years or until his or her successor is appointed. The term of a member of the Commission individually appointed by a Council member shall be coterminous with the term of the appointing Council

Richland County Council Request of Action

Subject

Richland County Public Library Terms

Purpose

LIBRARY BOARD OF TRUSTEES

The Board was established pursuant to Act 546 of 1978 and Sections 15-1/15-5 of the County Code. Ten members are appointed by the Council for four-year terms. Duties and powers include exercising powers as to the policies of the libraries and extension services.

Gloria Graham Boyd	July 24, 2011
John D. Baker	July 12, 2009*
Noble P. Cooper, Jr.	July 12, 2009
David Campbell	July 12, 2009
Robert E. Gahagan	July 24, 2011*
Rox W. Pollard	July 12, 2009*
Pamela Rogers Melton	July 12, 2009
Jack Godbold	July 24, 2011*
Kirby Darn Shealy, II	July 24, 2011*
George C. Johnson	July 12, 2009*

* Eligible for Re-appointment

LIBRARY BOARD OF TRUSTEES

The Board was established pursuant to Act 546 of 1978 and Sections 15-1/15-5 of the County Code. Ten members are appointed by the Council for four-year terms. Duties and powers include exercising powers as to the policies of the libraries and extension services. (Expired positions will be held for one year)

Gloria Graham Boyd
122 Elk Hill Road (Dist 4)
Columbia, SC 29203-4010
779-0799 (H) & (O)
7/8/03-7/8/07
7/24/07-7/24/11

David Campbell
1425 Midway Road (Dist 6)
Columbia, SC 29205
779-3257 (H)
765-1323 (O)
7/10/01-7/29/2005
7/12/05-7/12/09

Noble P. Cooper, Jr.
734 Kinlock Court (Dist 8)
Columbia, SC 29223
699-8185 (H)
254-7791 (O)
7/10/01-7/29/2005
7/12/05-7/12/09

Robert E. Gahagan
26 Governors Hill (Dist 4)
Columbia, SC 29201
799-3799 (H)
466-7792 (O)
7/24/07-7/24/11

George C. Johnson
1400 Geiger Avenue (Dist 4)
Columbia, SC 29201
252-6176 (H)
252-9700 (O)
7/12/05-7/12/09

Pamela Rogers Melton
747 Albion Road (Dist 6)
Columbia, SC 29205
252-5390 (H)
777-1667 (O)
7/10/01-7/29/2005
7/12/05-7/12/09

Rox W. Pollard, Jr.
2807 Duncan Street (Dist 5)
Columbia, SC 29205
252-7423 (H)
401-4242 (O)
3/4/03-7/29/2005 (unexpired term)
7/12/05-7/12/09

Jack Godbold
1218 Whittaker Dr. (Dist 6)
Columbia, SC 29206
738-2095 (H)
227-4778 (O)
7/24/07-7/24/11

(Continued)

Library Board

John D. Baker
170 Aspen Trail (Dist 6)
Columbia, SC 29206
787-1002 (H)
254-8987 (O)
7/12/05-7/12/09

Kirby Darn Shealy, III
500 Kalmia Drive (Dist 6)
Columbia, SC 29205
787-3744 (H)
799-9091 (O)
7/24/07-7/24/11

Contact:

Melanie Huggins, Director
1431 Assembly Street
Columbia, SC 29201
799-9084

Ann Weaver, Exec Asst. 929-3422

Council Liaisons:

Susan Brill
James Tuten

Richland County Council Request of Action

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